

To  
The Principal  
Santipur College  
Santipur, Nadia.

**Subject: Prayer for change of Minor Subject in 1<sup>st</sup> Semester 2026.**

Respected Sir,

With due respect I beg to state that I am a student of 1<sup>st</sup> Semester  
\_\_\_\_\_ Major of your college.

I have selected the following Minor Subjects at the time of Admission  
through **CAP portal**:

**Minor 1:** \_\_\_\_\_ (For 1<sup>st</sup> Semester)

**Minor 2:** \_\_\_\_\_ (For 2<sup>nd</sup> Semester)

But due to academic interest I am unable to continue with it.

Therefore, I humbly request you to kindly allow me to change my Minor  
Subjects to

**Minor 1:** \_\_\_\_\_ (For 1<sup>st</sup> Semester)

**Minor 2:** \_\_\_\_\_ (For 2<sup>nd</sup> Semester)

with effect from this semester.

I shall be highly grateful to you for this kind gesture.

Thanking you,

Yours faithfully,

**College Roll No:** \_\_\_\_\_

**Department/Major:** \_\_\_\_\_

**Mobile No:** \_\_\_\_\_

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**(For Office use only)**

★ Change is subject to approval of the University and availability of seats.

**Permitted/Not Permitted**

(Dr. Sanjib Kumar Pakira)  
PRINCIPAL  
SANTIPUR COLLEGE  
SANTIPUR, NADIA, WB - 741404